

ArtReach Executive Director Job Description

Reports to: Board of Directors

ARTREACH'S CORE VALUES:

- We believe that creative expression is a fundamental need of all people.
- We believe that creating art helps the artist discover something positive about themselves.
- We believe that creative art experiences are important and must be available for all members of our community.

The Executive Director has primary ownership of these core values and must provide strategic and collaborative leadership in executing it. This role is accountable for the oversight of all facets of the organization's operation.

ORGANIZATIONAL OVERVIEW:

ArtReach of Red Wing is a 501(c)3 non-profit organizations whose mission is to promote creativity and provide quality visual arts opportunities to people of all ages and abilities. We envision a community connected through the healing power of art and strive to provide diverse art experiences in a comfortable and encouraging atmosphere.

ArtReach currently serves more than 2000 people each year through innovative, community-focused programming including open studio time, affordable visual arts and craft classes for a variety of age and ability groups, and healing art experiences for local support groups.

POSITION OVERVIEW:

The Executive Director (ED) is the leader of the organization, establishing a vision for Art Reach that is achieved through the efforts of board of directors, staff and volunteers.

Leveraging the power of relationships and networks, and works across private, public, and corporate sectors to improve conditions in the community.

Possessing a high level of broad business and management skills and is effective at generating resources and financial support for the organization.

Build Trust in Art Reach and its relevance in the community.

CORE COMPETENCIES required for this position include, but are not limited to:

- **Equity, Diversity, and Inclusion:** Is a leader in the community developing a culture inside and outside the organization which respects differences in all people making it possible for equitable access to high quality education, safe and affordable healthcare, and basic needs resources, along with the support required to succeed.
- **Grow Business and Revenue:** Possesses a high-level of business acumen and broad management skillset, is effective at generating and growing financial support for the organization. Can raise funds by effectively engaging and linking a variety of donors (individuals, corporations, major giving, grants, and other segments) and volunteers to inform and contribute to advancing the mission. Marketing.
- **Organizational Leadership:** Demonstrates strategic leadership balanced with authenticity, respect for others, and trust building within the organization, with the Board, and stakeholders. Proactively drives an organization to a higher level of performance, efficiency, and growth through inspiring action and commitment for best results.

EDUCATION AND EXPERIENCE REQUIREMENTS:

- A Bachelor's degree is preferred but a combination of education and commensurate experience will be considered.
- Managerial experience in or across multiple sectors, including nonprofit, public and corporate environments. Experience in non-profit organizations is preferred.
- Demonstrated excellent public speaking and written communication skills.
- Proficiency with Microsoft Office software or equivalent.
- Proficiency in Quickbooks Online or willingness to learn
- Must pass background investigation.

Art Reach is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, age, or any other protected characteristic as outlined by federal, state, or local laws.

Hours: Approx. 15-20 per week

Pay: \$18 per hour

Benefits: Non offered

Schedule: Self-determined schedule based on organizational needs/board approval

Ability to commute/relocate: Red Wing, MN 55066

Work Location: 436 W Third Street in Red Wing, MN 55066, Some hybrid/remote work possible